



TO: All Principals
Student Counsellors
Student Protection Contacts

CC: Leadership Team
Student Protection Coordinator
Counselling Services Coordinator
Early Learning and Care Coordinator
Governance and Administration Coordinator
Personal and Social Development Education Coordinator

FROM: Leesa Jeffcoat – Diocesan Director of Catholic Education

TOPIC: Revised *Student Protection Processes and Student Protection Guidelines* version 2.8

DATE: 12 September 2017

REF: Circular 2017/156

Dear Colleagues

The *Student Protection Processes and Student Protection Guidelines* version 2.8 have been updated and are available on the [Staff Portal](#) (Student Protection page). There has been one minor change to the second paragraph on page 14 from:

An investigation will be implemented by Catholic Education in the situation where the outcome of a mandatory Student Protection Report to either the Queensland Police Service or the Department of Child Safety in relation to a staff member is finalised by the relevant State authority with no further investigation or action being taken on their part.

to:

An investigation will be implemented by Catholic Education in the situation where the outcome of a mandatory Student Protection Report to the Queensland Police Service in relation to a staff member is finalised with no further investigation or action being taken on their part.

Please **always** use the version on the Staff Portal (Student Protection page) and destroy any previous documentation and forms.

If you have any questions regarding this minor revision to the *Student Protection Processes and Student Protection Guidelines*, please do not hesitate to contact Anne Czekanski (Student Protection Coordinator) anne_czekanski@rok.catholic.edu.au .

Thank you for your ongoing commitment to student protection in Catholic schools in our Diocese.

Kind regards

Leesa Jeffcoat
DIOCESAN DIRECTOR CATHOLIC EDUCATION